



UNIVERSITY ACCOMMODATION INFORMATION GUIDE – CITY CAMPUS

Please find below some useful information relating to your university accommodation booking. If you have any queries related to your booking, please do not hesitate to contact your event co-ordinator.

ARRIVAL – CHECK-IN / CHECK-OUT

Please find attached location map for directions to City Campus and a Campus Map.

Byron Residence

Hampden Street
Nottingham
NG1 4FF

Email – byron@upp-ltd.com **Contact number** - 0115 908 2270

Check in is from 2pm.

Check out is by 10am. When checking out, please ensure that you have all your personal belongings. Keys can be handed in at the residence reception. For any lost keys, there will be a charge.

CAR PARKING

There are no parking facilities at the City Halls of Residence (unless you have pre-booked this with the BHGS Organisers). There is some limited pay and display parking on Hampden Street. Other parking options can be found below:

Parking in Nottingham city centre is very limited. If you live outside of Nottingham city centre and plan to travel to the City Campus by car, we recommend using the city's [Park and Ride services](#), as [parking in the city centre](#) can quickly become expensive. We recommend that you use one of the following Park and Ride sites:

- [The Forest \(NG7 6AQ\)](#)
- [Phoenix Park \(NG8 6AS\)](#)
- [Toton Lane \(NG9 7JA\)](#)

Car parks nearby:

[Q Park](#) – 6 minute walk, open 24 hours, 7 days a week – we offer a discount of 45% on parking at Q Park only. Vouchers can be collected from the main Newton Reception on Goldsmith Street.

[Trinity Square](#) – 10 minute walk, open 24 hours, 7 days a week

WHAT'S INCLUDED?

At the time of booking, you will have received detailed information about what is included in the price of your accommodation. Please refer to your proposal for information, alternatively you can check with your event co-ordinator.

You will have shared access to a kitchen. You will need to **provide your own** food, crockery and utensils. The kitchens are equipped with the usual white goods:

- Cooker
- Microwave
- Kettle
- Toaster
- Fridge freezer

All bedrooms are en-suite and include:

- Single bed with mattress
- Desk and chair
- Wardrobe
- Toilet and sink
- Shower
- **No** hair dryers are provided

WI-FI

There is Wi-Fi available – you can register as a guest with Glide once you arrive <https://my.glidestudent.co.uk/registration> . If you have any problems connecting, please visit reception.

LOSSES, BREAKAGES AND DAMAGES

Costs relating to any losses, breakages or accidental damage will normally be charged for.

WELFARE AND SAFETY

No-smoking policy

Smoking is not permitted within any area of the residence. Should you wish to smoke, you may do so outside of the residence in the designated smoking areas.

Candles

Any type of candle, joss stick or incandescent burner is strictly forbidden.

Fire doors

The buildings are protected by fire doors and should not be wedged or propped open.

Fire safety

On arrival, please familiarise yourself with the following:

- Details of the fire orders (posted in each room);
- Location of the fire alarm call points;
- Location of the fire extinguishers, and
- Location of the fire assembly point.

Out of hours

Reception is staffed 24 hours a day. During the evenings we have Facility Officers on shift who will regularly inspect the buildings. If you have any problems and need to speak to someone you can either go to reception or call 0115 908 2270.

Noise

Please keep audio visual equipment at an acceptable volume and close doors quietly. When returning to the Hall, please keep noise to a minimum. If you should be disturbed on a regular basis and cannot resolve the situation yourself, please report the issue in the first instance to the Hall Reception. Please be considerate towards other residents and the local community and remember noise levels are magnified at night.

LOST PROPERTY

Please ensure that you have taken all your personal belongings with you. Any items found following your departure will be kept for a period of 28 days, after which they will be disposed of.

Please note that any items found that are deemed to be high value (e.g. Laptop, mobile phones, jewellery etc.) will be handed into the nearest Police Station.

USEFUL CONTACT NUMBERS

Byron Street Reception 0115 908 2270

NTU main security 0115 848 2222.

Local shops

There is a Tesco Express on Shakespeare Street which is around a 5-minute walk from the Gill Street South residence. For more variety, there is a Tesco Metro inside Victoria Shopping Centre, an 8-10 minute walk which is open 7am – 11pm Monday – Saturday and 11am-5pm on Sundays.

Bus

Nottingham City Transport (NCT) offer frequent routes across Nottingham, with buses running to all our campuses. Visit the [NCT website](#) for to access the [NCT Journey Planner](#).

Train

If you're planning on coming by train, you can get timetable information from [National Rail](#). Nottingham Railway Station is a 20-minute walk from the City Campus, or you can hop on a tram going to Hucknall or Toton, which will bring you to the Nottingham Trent University stop.

Tram

The City Campus is also easily accessible by tram. We have our own tram stop right at the centre of the site. The stop is called 'Nottingham Trent University'. Find more information on the [Nottingham Express Transit \(NET\) website](#).